

MINISTRY OF TRADE

<Attachment-6(1)>

Ministerial instruction no- Dated FEBRUARY 2004 , annex 1

Registration of Branches and Trade Representation offices by foreign companies

1- Legal Name:	7- Will business in Iraq be involved in Yes No a- Land ownership? b- Natural resource extraction or initial processing c- Retail sales	
2- Trade Name:		
3- Type of business	8a Name of agent for services of legal process in home country of establishment :	
4- Business address of offices in Iraq (see instruction): Local address line 1 ----- Local address line 2 ----- City ----- Governorate ----- Postal code -----	8b Business address of person named in 8a Local address ----- City ----- Governorate ----- Postal code ----- Country -----	
5- a . Business telephone in Iraq 5b Business facsimile in Iraq 5c Business e-mail in Iraq	8c Business telephone of 8a ----- 8d business of facsimile of 8a ----- Business e-mail of 8a -----	
6- a Name of chief management official in Iraq (must reside in Iraq)	8f Name of chief executive officer in home country of establishment :	
6-b Address of person named in 6a (must be in Iraq) Local address ----- City ----- Governorate ----- Postal code -----	8g business address of person named in 8f: Local address ----- City ----- Governorate ----- Postal code ----- Country -----	
6-c Telephone number of 6a		
6-d Name of agent for service of legal process in Iraq (must be reside in Iraq)	8h Business telephone of 8f -----	
6-e address of person named in 6d (must be in Iraq) Local address ----- City ----- Governorate ----- Postal code -----	8i Business facsimile ----- business e-mail of 8f -----	
6f Telephone Number of 6d	9a Amount of charter or authorized capital (specify currency)	
	9b Net worth at charter or authorized capital (specify currency) Amount (specify currency) ----- Date of report (DD/MM/YYYY -----	
6g Name of authorized representative for filling with registrar (must be reside in Iraq	9c Name and address of owners of 10% or more of company equity	
6h address of person named in 6g (must be in Iraq) Local address ----- City ----- Governorate ----- Postal code -----	Name	Address
Telephone number of 6g		

MINISTRY OF TRADE

<Attachment-6(2)>

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Continuation of any items above (Please make note of item number from		Page 1)																																																								
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10. Under the penalty of law, I hereby declare that all information contained in this form and other submitted materials is correct complete and authentic.																																																										
Printed name (authorized representative for filling)	Signature (authorized representative for filling)	Date DD/MM/YYYY																																																								
REGISTRAR USE ONLY BELOW THIS LINE																																																										
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Checklist</th> <th style="width: 15%;">for</th> <th style="width: 15%;">receipt</th> <th style="width: 15%;">of</th> <th style="width: 15%;">other</th> <th style="width: 15%;">required</th> <th style="width: 15%;">items</th> </tr> <tr> <th colspan="7">Initial of official</th> </tr> </thead> <tbody> <tr> <td>1-</td> <td>Authenticated of registration from home country of origin.</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>2-</td> <td>copy of the company's chartered or equivalent, authenticated by competent authority in home country of origin</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>3-</td> <td>Letter from authorized director or officer of company calling for operation of business in Iraq (See instruction)</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>4-</td> <td>Financial statement of company for the last fiscal year</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>5-</td> <td>(Only necessary if answer to 7C is " Yes " – see instruction) Documentation from bank in Iraq of \$100.000 deposit</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>6-</td> <td>Copy and original of passport or civilian identification card of authorized representative for filling with registrar</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Checklist	for	receipt	of	other	required	items	Initial of official							1-	Authenticated of registration from home country of origin.						2-	copy of the company's chartered or equivalent, authenticated by competent authority in home country of origin						3-	Letter from authorized director or officer of company calling for operation of business in Iraq (See instruction)						4-	Financial statement of company for the last fiscal year						5-	(Only necessary if answer to 7C is " Yes " – see instruction) Documentation from bank in Iraq of \$100.000 deposit						6-	Copy and original of passport or civilian identification card of authorized representative for filling with registrar					
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